



Macdonald Youth Services

MACDONALD YOUTH SERVICES

EMPLOYMENT OPPORTUNITY

INTERNAL/EXTERNAL

POSITION: Casual Respite Workers – Alternative Parent Homes (Glenella/Riding Mountain areas)

SUMMARY: Macdonald Youth Services requires experienced Respite Workers (RWs) within the Alternative Parent Homes (APH) service area, able to work within the Glenella/Riding Mountain areas. RWs are responsible for providing respite care and support for children/youth placed within the APH/PM Program in conjunction with the needs of their foster parents. The RW is identified as the safe role model and provides support for the child/youth in making healthy decisions and life choices.

DUTIES AND RESPONSIBILITIES: of the RW include, but are not limited to:

Child/Youth in Care:

- Ensures the safety of child/youth at all times and provides support during a crisis
- Provides care for children following the direction and guidance of the foster parent, and in conjunction with the child's treatment plan
- Advocates on behalf of child/youth and acts to ensure that all child/youth rights are respected
- Locates community resources and plans appropriate recreational activities that are of interest for the child/youth and provides opportunities for new interests, skills and experiences
- Completes and provides necessary documentation, which can include daily log reports, incident reports, mileage and respite sheets
- Informs foster parents and/or Support Supervisor of any concerns or issues that arise
- Communicates information verbally and in writing to Foster Parents, Clinical Case Managers and all relevant staff members within the program
- Follows program and Provincial standards for foster care including being aware of and practicing discipline according to Provincial policies

Program and Agency:

- Represents program and agency positively in the community
- Reads and complies with MYS procedures, philosophies, policies and provincial legislation
- Attends respite team meetings and any meetings with foster parents and clinical case managers
- Attending professional development training, and mandated in-services training (i.e. child development) as required by MYS
- Develops positive relations with neighbors, landlords, employers, schools and others
- Ensures behaviour with child and in the community reflects that of a positive role model
- Annual Performance Evaluations and Home Visit will be completed by Support Supervisor in conjunction with Clinical Case Manager and/or Foster Parent input

Other:

- Miscellaneous duties, as required
- May require to provide house maintenance duties

ESSENTIAL REQUIREMENTS:

- Grade 12 certificate or equivalency
- Current Emergency First Aid and CPR Level C certification or willingness to obtain
- Good oral and written communication skills



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- The capacity to accommodate a foster child/youth in your home
- Commitment, flexibility and reliability
- Interest and understanding in working with children
- Ability to work as part of a team

PREFERRED REQUIREMENTS:

- Valid Class 5 driver's license required for most positions
- Non-Violent Crisis Intervention Skills Training (NVCI), or willingness to obtain
- Knowledge of community resources
- Knowledge of Aboriginal culture and language
- Experience in child/adolescent development
- Willingness to complete in-service orientation and training as per MYS policies

SALARY RANGE: \$11.55-\$13.00 per hour.

HOURS OF WORK: In a casual position there is no guarantee of hours – shifts include a variety of days, evenings and weekends.

HOW TO APPLY:

Applicants must demonstrate in their resume or cover letter how they meet the requirements of the position, quoting the competition number.

COMPETITION NUMBER: 3012.12.17

CLOSING DATE: interested candidates are requested to submit a resume by **12:00 noon Feb 16/18.**

Please forward a cover letter and resume (in word or PDF format) prior to the closing date, to:

Macdonald Youth Services – Human Resources

175 Mayfair Ave

Winnipeg Manitoba R3L0A1

Fax: 204.284.4431

Email: careers@mys.mb.ca

Online: <http://www.mys.ca/join/types-of-opportunities>

MYS is an equal opportunity employer, Aboriginal persons, women, visible minorities and persons with disabilities are encouraged to apply.

MYS is committed to developing and retaining a diverse workforce. All job offers are conditional upon providing the following satisfactory, and current (within 3 months) background checks: Child/Adult Abuse Registry Check; Prior Contact Check; and Criminal Record Check with Vulnerable Sector Search. We thank all applicants for their interest, but only those selected for an interview will be contacted. For further information about our other employment and volunteer opportunities please visit our website www.mys.ca.