



Macdonald Youth Services

MACDONALD YOUTH SERVICES

EMPLOYMENT OPPORTUNITY

INTERNAL/EXTERNAL

***This position is a Summer Student position that is dependent upon funding.
In order to apply for this position you must meet all of the following criteria:***

- 1. Is 30 years of age or younger at the time of job placement*
- 2. Was registered as a fulltime student during the preceding academic year*
- 3. Intends to return to school on a fulltime basis during the next academic year*
- 4. Is a student in a post-secondary, CEGEP, vocational or technical program*
- 5. Is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act, and,*
- 6. Is legally entitled to work according to the relevant provincial legislation and regulations*

POSITION: Summer Student Community Job Trainer – Adolescent Resources in Community Homes
This is a term position for up to 16 weeks/4 months of employment, dependent upon funding.

SUMMARY: Macdonald Youth Services requires an experienced Community Job Trainer within the Adolescent Resources for Community Homes (ARCH) Service area, for a Government funded Summer Student position. The Community Job Trainer will work as a part of the Workforce Venture Program in providing a day program that incorporates life skills and work experience while maintaining a holistic approach to working with at-risk youth.

DUTIES AND RESPONSIBILITIES: of the Community Job Trainer include, but are not limited to:

- Working within a community setting
- Supervise and work alongside of youth during work experience
- Provide direction in work ethic, respect, and job requirements
- Mediate problems on the job site
- Pay participants weekly wages earned at work experience
- Report on progress of youth daily to the residential unit
- Advocate on behalf of the youth in the community and with other staff of MYS
- Provide estimates on job contracts in the absence of the Program Supervisor
- Schedule daily jobs in conjunction with the Program Supervisor
- Maintain equipment in good working condition either by own knowledge or by arranging for equipment to be taken to a repair shop
- Notify Program Supervisor of any repairs required to the agency vehicle
- Ensure that fuel is purchased for the agency vehicle and program yard equipment
- Other duties as assigned

ESSENTIAL REQUIREMENTS:

- Previous education and/or experience in an applicable Human Services field
- Ability to work independently and as part of a team
- Physical ability is essential as the position requires a heavy physical component
- Flexibility in providing youth with direction in the community
- Ability to set clear limits while keeping the youth's needs in mind



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- Current Emergency First Aid and CPR Level C
- Non-Violent Crisis Intervention (NVCI) would be an asset
- Experience with and/or sensitivity to cultural and diversity issues
- Knowledge of Aboriginal language and culture is an asset
- Current (within 3 months) Criminal Record Check with Vulnerable Sector Search, and Child Abuse Registry Checks, or willingness to obtain prior to placement start date
- Willingness to obtain training as per MYS policy

SALARY RANGE: \$13.00 per hour

HOURS OF WORK: 30-40 hours per week; 360 hours in total

HOW TO APPLY:

Applicants must demonstrate in their resume or cover letter how they meet the requirements of the position, quoting the competition number.

COMPETITION NUMBER: 2725.06.17

CLOSING DATE: interested candidates are requested to submit a resume by **12:00 noon June 26/17**.

Please forward a cover letter and resume (in word or PDF format) prior to the closing date, to:

Macdonald Youth Services – Human Resources

175 Mayfair Ave

Winnipeg MB R3L0A1

Fax: 204.284.4431

Email: careers@mys.mb.ca

Online: <http://www.mys.ca/join/types-of-opportunities>

MYS is an equal opportunity employer, Aboriginal persons, women, visible minorities and persons with disabilities are encouraged to apply.

MYS is committed to developing and retaining a diverse workforce. All job offers are conditional upon providing the following satisfactory, and current (within 3 months) background checks: Child/Adult Abuse Registry Check; Prior Contact Check; and Criminal Record Check with Vulnerable Sector Search. We thank all applicants for their interest, but only those selected for an interview will be contacted. For further information about our other employment and volunteer opportunities please visit our website www.mys.ca.